

Regular Meeting 04-10-2023 1

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15
APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Chris Bailey at 6:00 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Kris Erlandsen, Joe Kitzman, F. Eric Zahn, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance, Pateros Station Chief Kerry Heen and Brewster Station Chief Victor Vargas

REMOTE ATTENDANCE BY PHONE OR COMPUTER: Commissioners Tim Baird joined the meeting at 6:40pm

Public Hearing

Notification of the Public hearing was published in the Quad City Herald on March 29 and April 05, 2023.

The meeting was open for a Public hearing at 6:00pm to discuss a Supplemental budget appropriation to 2023 Fire District Budget. Discussion held. No public comment.

The Chairman closed the public hearing at 6:06pm.

Supplemental Budget Resolution 03-2023

Kris/Eric moved and seconded to approve Resolution 03-2023 FD Supplemental budget. Motion carried.

Consent Agenda

Board Consent Agenda

Minutes 03/13/2023 regular meeting,

Vouchers 03-27-2023, 04-10-2023

Fire District

March 27, 2023 Financials amounting to \$4,024.47
March 27, 2023 Payroll/EFT amounting to \$6,506.20
April 10, 2023 Financials amounting to \$6,192.27
April 10, 2023 Payroll/EFT amounting to \$6,050.46

Ambulance

March 27, 2023 Financials amounting to \$5,222.13
March 27, 2023 Payroll/EFT amounting to \$14,969.15
April 10, 2023 Financials amounting to \$8,900.13
April 10, 2023 Payroll/EFT amounting to \$17,564.36

Kris/Joe moved and seconded to approve all items on the Board Consent Agenda. Motion carried unanimously.

SECRETARY REPORT: The March Secretary report was studied by Commissioners. The Secretary reported a correction was completed at Okanogan County Treasurers office for 3/27 FD AP to correctly charge AP off the FD15 (error not shown in reports due to corrected).

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported True North Emergency Equipment Steve Brewer will fly to do the inspection on the new Apparatus Engine #1 which is expected to be finished May 2, 2023. Spartan is covering the costs. Chassis #2 was expected to be shipped out in May. True North Emergency Equipment will pay for any fees the Local loan option charges us for late delivery.

DNR Operations grant for a new Tender was discussed.

The District was awarded a DNR Phase 3 grant for a front mount remote nozzle grant in the amount of \$6,000.

Chief Vallance was contacted by DNR to explore the option of installing infrastructure at Pateros Station land to accommodate Portable housing units for DNR Seasonal hire staff. Discussion was held. DNR will reimburse the District any expense for the infrastructure needed and a fee for rental can be assessed for the portion of the year units would be on-site. Chief Vallance will explore the feasibility and requirements for the project continue the conversation with DNR.

SOP/SOG COMMITTEE REPORT: Nothing to report.

PATEROS REPORT: Chief Kerry Heen reported firefighters responded to 2 activated fire alarm calls and 1 MVA incident.

Firefighters completed structural, Pump ops, traffic control, EVIP with cones, wildland sandbox training.

Pateros and Methow Volunteer Firefighter Associations held an Easter Fair event at Pateros Station with 150 to 200 kids participating.

METHOW REPORT: Chief Nolan Tonseth was absent.

BREWSTER REPORT: Chief Victor Vargas reported firefighters responded to 2 MVA incidents, 1 oven fire and 2 wind driven controlled burn brush fires.

Firefighters completed a First Aid Class and Extrication training at Shull's towing.

ROCKY BUTTE REPORT: Chief Sal Rodriguez was absent.

EMS DIRECTOR REPORT: Tonya reported communications between Washington Department of Health regarding the documentation and budget for testing and equipment. Tonya will meet with Kaylee to discuss the documentation requirements for reimbursement. The contract includes equipment reimbursement and COVID19 special assignment pay which will be paid at the \$125 rate for each scheduled day of testing for the duration of the contract. Commissioners supported the implementation of the testing and payments discussed.

SAO Audit status update was given.

Resolution 02-2023 Bad Debt

Joe/Eric moved and seconded a motion to send to collections and write-off bad debt in the amount of \$21,928.60. Motion carried.

NEW/UNFINISHED BUSINESS: Mileage reimbursement rate was discussed. IRS 2022 rates were given. Commissioners elected to keep the District mileage reimbursement rate at \$0.50/mile per status quo. and will review mileage rate in January 2024.

Commissioner Joe Kitzman inquired about the Methow Fire Station addition. District Chief reported he did not receive the signed copy of the land adjustment. Commissioner Joe Kitzman will follow-up. Discussion held.

The Secretary reported that a safety deposit box was secured at the Chelan NCNB.

MEETING ADJOURNED AT 6:45 PM.

Kaylee Jensen, Board Secretary

Chris Bailey, Chairman