

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15

APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:00 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman, Pateros Station Chief Keith Zweigle, Brewster Station Chief Victor Vargas, Rocky Butte Station Captain Sal Rodriguez and Guest Helen Zahn

REORGANIZATION:

Tim/Eric moved and seconded to re- appoint

CHAIRMAN: Ike Vallance

BOARD SECRETARY-: Kaylee Jensen

STATION CHIEFS:

Pateros: Keith Zweigle

Brewster: Victor Vargas

Methow: Joe Kitzman

Rocky Butte: Captain Sal Rodriguez

Motion carried.

Lonnie/Chris moved and seconded to re-appoint 2018 Board of Trustees members (Ike, Tonya/Kaylee (Board Secretary), Tim, Joe, and Keith). Motion carried.

*Consent Agenda*

**Board Consent Agenda**

Minutes 12/10/18

Vouchers 12-24-18, 01-14-19

Fire District

December 24, 2018 Financials amounting to \$18,779.21

December 24, 2018 Payroll amounting to \$4,398.91

January 14, 2019 Financials amounting to \$77,284.08

January 14, 2019 Payroll amounting to \$17,685.24

Ambulance

December 24, 2018 Financials amounting to \$2,640.41

December 24, 2018 Payroll amounting to \$15,291.82

January 14, 2019 Financials amounting to \$8,287.59

January 14, 2019 Payroll amounting to \$23,477.72

Ike/Tim moved and seconded to approve all items on the Board Consent Agenda. Motion carried.

SECRETARY REPORT:

The December Secretary report was studied by the Commissioners.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported some items have been received for the AFG grant and the SCBA is expected to be received in February. WSP State Mobe Agreement was discussed. Chief Vallance asked for approval to sign the agreement. The board stated he has already been given authority to sign agreements/contracts on behalf of the Fire District.

E1521 R&M was discussed. Chief Vallance stated he asked Brewster City Chief Dylan Gamble to ask about using E1522, city truck, to respond with while E1521 is out of service. Chief Gamble said it was ok so the District will utilize the City truck.

2018 Annual run report was distributed.

Chief Vallance invited Commissioners to the annual volunteer appreciation dinner Saturday February 9, 2019.

SOP/SOG COMMITTEE REPORT: Chief Vallance stated the committee will be meeting next week to discuss driver operators and a couple other items.

PATEROS REPORT: Chief Keith Zweigle reported firefighters responded to several MVA incidents. Firefighters completed some tabletop trainings and upcoming trainings include pump, SCBA and EVIP. Firefighters completed routine station maintenance.

METHOW REPORT: Chief Joe Kitzman reported Firefighters responded to one call. Firefighters have been training with Pateros firefighters. A firefighter is retiring. Firefighters participated in SCBA training and have been doing routine vehicle maintenance.

BREWSTER REPORT: Captain Victor Vargas reported firefighters responded to three MVA incidents and a false alarm call. Firefighters went to the Boys & Girls club and played Floor Hockey and dodgeball in turnout gear. A controlled burn is planned for training.

ROCKY BUTTE REPORT: Captain Sal Rodriguez reported firefighters responded to one call. Firefighters continue to train with Brewster and have been completing vehicle maintenance. Rocky Butte has two new recruits and possibly two more interested.

EMS DIRECTOR REPORT: Tonya reported an EMT class is starting January 26<sup>th</sup> and CPR/ Infectious diseases trainings start February 5<sup>th</sup>. Classes will be Tuesday, Thursday, and Saturdays through May 21<sup>st</sup>. Lifelight, Harmony House, HCA and GEMT contracts were signed. EMS Service fees were discussed. Chris/Tim moved and seconded to keep the fees the same as 2018. Motion carried.

NEW/UNFINISHED BUSINESS:

MEETING ADJOURNED AT 7:49 PM.

---

Tonya Vallance, Board Secretary

---

Ike Vallance, Chairman