

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:00 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman, Pateros Station Chief Keith Zweigle and guest Helen Zahn

EMS Levy resolution 01-2020 was added to the agenda under EMS Director report.

Commissioner Tim Baird arrived at the meeting at 7:56PM during the 2019 annual review presentation.

Consent Agenda

Board Consent Agenda

Minutes 01/13/20 regular meeting, 01/28/20 special meeting

Vouchers 01-27-20, 02-10-20

Fire District

January 27, 2020 Financials amounting to \$2,361.56

January 27, 2020 Payroll amounting to \$4,281.68

February 10, 2020 Financials amounting to \$2,021.68

February 10, 2020 Payroll amounting to \$3,330.16

Ambulance

January 27, 2020 Financials amounting to \$5,745.49

January 27, 2020 Payroll amounting to \$16,217.07

February 10, 2020 Financials amounting to \$1,345.22

February 10, 2020 Payroll amounting to \$9,988.18

Ike/Chris moved and seconded to approve all items on the Board Consent Agenda.
Motion carried.

SECRETARY REPORT: The January Secretary report was studied by the Commissioners.

DISTRICT FIRE CHIEF REPORT: Chief Vallance presented an updated Chelan 7 Mutual Aid agreement for the current year.

Chief Vallance reported he met with Bridgeport Fire to discuss redoing Bridgeport Auto-Aid Agreement. It is the goal to work closely with Bridgeport and improve relations and respond to each other's incidents.

Firefighter/EMT job description was discussed.

Methow Property was discussed. Commissioners directed Chief Vallance to proceed with an offer for land. The District will pay for the boundary line adjustment and pay fair market value or \$2500 for the land included in the boundary line adjustment. In addition, the District would burn a building for the School District.

2019 RUNS, ETC: Chief Vallance presented a presentation (including Call volume, apparatus, top responders, training participation, etc.) showing Fire and Ambulance 2019 year in review. The Fire District had 139 calls and EMS had 523 calls. Discussion held.

SOP/SOG COMMITTEE REPORT: Nothing to report.

PATEROS REPORT: Chief Keith Zweigle reported firefighters responded to 9 callouts which included a chimney fire, some false alarms for commercial fire alarm. Firefighters completed SCBA quarterly training and attended a District wide training at the EMS Station.

BREWSTER REPORT: Chief Victor Vargas was absent. Chief Vallance reported firefighters responded to an MVA involving an orchard plow rollover incident. A callout involving a carbon monoxide alarm was responded to which was resolved by replacing the batteries in the alarm. An assist call in Ferry Canyon was received and then was cancelled.

Firefighters completed SCBA quarterlies and attended the District wide training at the EMS Station.

ROCKY BUTTE REPORT: Captain Sal Rodriguez was absent. Firefighters responded along with Brewster on calls and attended the same trainings.

METHOW REPORT: Chief Joe Kitzman reported firefighters assisted EMS with a medical call which involved some removal of snow. Firefighters completed SCBA training and received bloodborne pathogens and communications response training for structure fires, MVA response and wildland fire. Firefighters practiced putting gear on to improve response times. Firefighters attended the District wide training at the EMS Station and received hands on training with the EMS stretchers.

EMS DIRECTOR REPORT: Tonya reported a shortfall of ambulance funds for reimbursements to the revolving fund. Ambulance Payroll for 1/27/2020 voucher and 2/10/2020 voucher will not be reimbursed until March 2, 2020 whereas 2/24/2020 will also be pending at that time. The need for an Interfund Loan and supplemental budget for the transfer of funds and loan repayment was discussed. Commissioners were in support of proceeding with Interfund Loan.

A special meeting is scheduled to be held Thursday, February 27, 2020 at 1pm at Pateros Fire Station to complete the process.

EMS billing was discussed.

A resolution was presented for EMS Levy that was prepared by the District attorney. Discussion held.

EMS Levy

Resolution 01-2020

Eric/Chris moved and seconded to approve resolution 01-2020 EMS Levy. Motion carried.

NEW/UNFINISHED BUSINESS:

MEETING ADJOURNED AT 8:55 PM.

Kaylee Jensen, Board Secretary

Ike Vallance, Chairman