

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15
APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:00 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance, Brewster Station Chief Victor Vargas and Rocky Butte Station Captain Sal Rodriguez and guest Helen Zahn

Public Hearing

Notification of the Public hearing was published in the Quad City Herald on October 03 and October 10, 2019.

The meeting was open for a Public hearing at 7pm. The purpose of the public hearing was to discuss a proposed annexation of properties. No public comment.

Chairman Ike Vallance announced end of the public hearing at 7:05pm.

A resolution will be presented at a future meeting to take action in the matter.

Consent Agenda

Board Consent Agenda

Minutes 9/09/19,

Vouchers 09-23-19, 10-14-19

Fire District

September 23, 2019 Financials amounting to \$4,909.58

September 23, Payroll amounting to \$6,651.36

October 14, 2019 Financials amounting to \$4,755.75

October 14, 2019 Payroll amounting to \$5,524.60

Ambulance

September 23, 2019 Financials amounting to \$23,246.82

September 23, 2019 Payroll amounting to \$16,954.73

October 14, 2019 Financials amounting to \$4,680.90

October 14, 2019 Payroll amounting to \$11,431.32

Ike/Chris moved and seconded to approve all items on the Board Consent Agenda.

Motion carried.

SECRETARY REPORT: The September Secretary reports was studied by the Commissioners.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported hose testing was being completed today.

Chelan 7 Mechanic installed the part that was ordered for E1521 pump issues. R&M issue still ongoing.

Hazmit grant final closeout was scheduled for this week.

A special meeting will be scheduled October 28, 2019 at 6pm to meet with Pateros School District to discuss the adjacent property next to the Methow Fire Station.

SOP/SOG COMMITTEE REPORT: Nothing to report.

PATEROS REPORT: Chief Keith Zweigle was absent. Firefighters responded to two MVA incidents and two other calls smoke and ghost alarm call. Firefighters completed maintenance and participated in tabletop and structural fire training.

METHOW REPORT: Chief Joe Kitzman was absent. Firefighters responded to two assist calls and completed quarterly trainings. Firefighters participated in Bus extrication along with Pateros firefighters.

Pateros School District will hold a school board meeting in Methow October 28, 2019 at 6pm.

BREWSTER REPORT: Chief Victor Vargas reported firefighters completed quarterly trainings. Firefighters responded to one MVA incident in Brewster and assisted Pateros firefighters on a call and assisted Rocky Butte with the Combine Hay Baler fire call. Firefighters completed a control burn.

Brewster Fire Station open house was scheduled for October 24, 2019.

ROCKY BUTTE REPORT: Captain Sal Rodriguez reported firefighters completed maintenance and winterization of brush trucks and prepared them for winter storage. Firefighters completed EVIP training and continue to train with Brewster firefighters. Firefighters responded to one MVA incident and one Combine Hay Baler fire call.

EMS DIRECTOR REPORT: Tonya reported the District will work with AP Triton to complete the next GEMT cost reports since the contract was a 3 year term.

The new billing company has started billing and it is expected that everything will be closed out and tidied up by the end of the year with EMS Billing, Inc.

NCACH program was discussed. It is estimated that participation in the program can generate ambulance revenue in the amount of \$35,000-\$40,000 annually for post hospital discharge follow-up. Discussion held.

EMS Billing collections & procedures were discussed.

Lonnie/Eric moved and seconded to approve the EMS billing & Collections procedures. Motion carried.

Resolution 9-2019 Refund

Tim/Lonnie moved and seconded a motion to approve a refund to Ameriben in the amount of \$990.13. Motion carried.

Resolution 10-2019 Refund

Tim/Eric moved and seconded a motion to approve a refund to Seattle Plumbing & Pipefitting Ind. in the amount of \$995.39. Motion carried.

The State Auditor will be on-site the week of October 11, 2019 for an Accountability Audit.

2020 Budget meetings schedule was discussed.

NEW/UNFINISHED BUSINESS: A memorial service is scheduled for Assistant Chief Christian Johnson at the Okanogan Agri-plex building on October 24, 2019.

MEETING ADJOURNED AT 8:00PM.