

Go To Meeting

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:00 p.m.

REMOTE ATTENDANCE BY PHONE OR COMPUTER: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman

Consent Agenda

Board Consent Agenda

Minutes 09/14/20 regular meeting,

Vouchers 09-28-20, 10-12-20

Fire District

September 28, 2020 Financials amounting to \$2,309.90

September 28, 2020 Payroll amounting to \$9,739.16

October 12, 2020 Financials amounting to \$8,708.95

October 12, 2020 Payroll amounting to \$8,096.33

Ambulance

September 28, 2020 Financials amounting to \$2,199.84

September 28, 2020 Payroll amounting to \$16,875.92

October 12, 2020 Financials amounting to \$3,230.03

October 12, 2020 Payroll amounting to \$17,715.75

Ike/Eric moved and seconded to approve all items on the Board Consent Agenda. Motion carried.

A correction will be processed at Okanogan County to cancel two warrants issued from 9/14/2020 vouchers that were returned due to duplicate payment on an Invoice was made in error.

Annual Leave discussion was added to the agenda.

SECRETARY REPORT: The September Secretary report was sent to Commissioners.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported Pateros volunteer firefighters will hold an election to appoint a replacement Chief. Discussion held. The District will appoint a new Station Chief at the January 2021 regular meeting. DNR Co-op update was given. Chief Vallance requested to keep the Seasonal hire working through October 30, 2020. Commissioners supported the request. Bridgeport Auto-Aid Agreement update was given. Commissioners supported continuing with the agreement. Okanogan County burn ban communications was discussed. Chiefs were asked if they had any objections to burn ban being lifted and there were none.

SOP/SOG COMMITTEE REPORT: Nothing to report.

PATEROS REPORT: Chief Vallance reported Assistant Chief Kerry Heen was picking up duties until volunteers can hold elections and appoint a new Station Chief. R&M T1511 needs were discussed. The truck will need to be serviced by a heavy equipment mechanic.

BREWSTER REPORT: Chief Victor Vargas was absent. Chief Vallance reported firefighters responded to a few MVA incidents. Firefighters have a training schedule posted. An EVIP class will be provided through the District. Firefighters are required to have EVIP and training on each apparatus.

ROCKY BUTTE REPORT: Captain Sal Rodriguez was absent. B1541 has been at Brewster station. R&M was completed on the starter.

METHOW REPORT: Chief Joe Kitzman reported Methow has been quiet. Firefighters completed hydrant maintenance, structure fire, hose lays and pump training. Firefighters responded to a call reported as a MVA which ended up being more of a medical call.

EMS DIRECTOR REPORT: Tonya read out-loud the Revolving fund stale check procedure.

Revolving fund Check Cancellation Procedure

Tim/Lonnie moved and seconded to approve the revolving fund check cancellation procedure. Motion carried.

Resolution 08-2020

Tim/Eric moved and seconded to approve resolution 08-2020 check cancellations. Motion carried.

COVID19 update was given. Discussion held.

Health Check/Contact Tracing Compensation

Lonnie/Eric moved and seconded to approve payments for COVID19 Health Checks and Contact Tracing at a rate of \$50 per health check or contact tracing done. Motion carried.

Annual leave bank amounts were discussed. Due to COVID19 employees have not been able to use a large amount of annual leave. Commissioners provided a message to encourage employees for their wellbeing to use as much as they can before year end. Tonya requested approval/authorization for employees to cash out some of the unused annual leave due to the extraordinary circumstances of COVID19. Discussion held.

Tim/Chris moved and seconded to approve a one-time cash out of one week of annual leave for reasons of COVID19 in 2020. Motion carried. Ike abstains a vote.

NEW/UNFINISHED BUSINESS: The 2021 preliminary budget and final budget dates was discussed. Supplemental budget 2020 will be presented at that time to appropriate additional revenues received to the expense fund.

MEETING ADJOURNED AT 7:40 PM.