

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15

APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:00 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, Secretary Kaylee Jensen. EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman, Pateros Station Chief Keith Zweigle, Brewster Station Chief Victor Vargas, Rocky Butte Station Captain Sal Rodriguez, and Guest Helen Zahn

Commissioners F. Eric Zahn arrived at 7:05PM and Lonnie Fenton arrived at 7:06PM.

Consent Agenda

Board Consent Agenda

Minutes 06/11/18,

Vouchers 06-25-18, 07-09-18

Fire District

June 25, 2018 Financials amounting to \$843.41

June 25, 2018 Payroll amounting to \$6,002.80

July 09, 2018 Financials amounting to \$8,516.07

July 09, 2018 Payroll amounting to \$7,185.82

Ambulance

June 25, 2018 Financials amounting to \$830.92

June 25, 2018 Payroll amounting to \$15,552.93

July 09, 2018 Financials amounting to \$3,717.12

July 09, 2018 Payroll amounting to \$19,735.15

Ike/Tim moved and seconded to approve all items on the Board Consent Agenda. Motion carried.

SECRETARY REPORT:

The June Secretary report was studied by the Commissioners. Discussion held.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported Okanogan County dispatch fees communication was received. Discussion held. No new agreement is expected until after 2019.

Co-op engine was discussed. During a maintenance check it was found that B1522 pump motor blew a head gasket. A new motor has been ordered and in the meantime the Co-op crew is now using B1521.

Okanogan County dispatch fees communication was discussed.

Generator Bid opening

Energy Systems submitted a bid and no other bids were received. Commissioners reviewed the bid. Discussion held.

Chris/Tim moved and seconded to accept the bid and proceed on the generators for Pateros, Methow and Rocky Butte stations and if enough funds are left then proceed with the Brewster Station mobile generator. Motion carried.

SOP/SOG COMMITTEE REPORT: Nothing to report.

PATEROS REPORT: Chief Keith Zweigle reported firefighters provided mutual aid on a brush fire at Malott. Mutual aid was provided to District 6 at Winthrop structure fire. Firefighters responded to an ATV accident and an incident at Alta Lake with downed trees on campers and cars. Discussion held. Firefighters have been completing routine maintenance of the fire station and equipment. E1511 R&M diagnostics needs to be done. Firefighter trainings were discussed.

METHOW REPORT: Chief Joe Kitzman reported firefighters have completed wildland training. The 4th of July events were held and two commissioners attended. Methow firefighters responded to the ATV accident and provided Mutual aid to District 6 for a structure fire at Mazama. Firefighters were on standby at Brewster during the Malott incident. Firefighters assisted Pateros with the ATV accident. Some new lighting has been installed in the building.

BREWSTER REPORT: Captain Victor Vargas reported firefighters responded to a wildland fire call on the Bridgeport Bar and responded to a rollover accident. Mutual aid was provided to Malott on a wildland fire call. T1521 R&M replacement of tires was reported.

ROCKY BUTTE REPORT: Captain Sal Rodriguez reported firefighters responded to a wildland fire call on SR173. Firefighters completed extrication training with Brewster. Firefighters have been completing engine maintenance and hall cleanup.

EMS DIRECTOR REPORT: Tonya reported the State Auditor will be on-site for an Audit entrance Thursday morning at Pateros Station at 9AM. GEMT update was given. EMS held a bike rodeo on 4th of July. Safe-sitter classes were discussed.

Direct deposit revolving fund

Direct deposit was discussed. Kaylee/Tonya will be setup to administer direct deposit transactions. Vison software has the capabilities to process ACH transactions. Tim/Lonnie moved and seconded to approve direct deposit for payroll processing. Motion carried.

Resolution 02-2018 Refund

Tim/Eric moved and seconded a motion to approve a refund in the amount of \$112.02. Motion carried.

Resolution 03-2018 Refund

Tim/Lonnie moved and seconded a motion to approve a refund in the amount of \$19.57. Motion carried.

NEW/UNFINISHED BUSINESS: **EXECUTIVE SESSION:** The Commissioners, EMS Director, Chief Vallance and the Secretary went into Executive Session per RCW 42.30.110 to discuss personnel with a probable ending time of 15 minutes at 8:17pm. The commissioners came out of Executive Session at 8:32PM.

Tim/Lonnie moved and seconded to approve a letter be sent to inform the volunteer is being removed from volunteer status with Douglas Okanogan County Fire District 15. Motion carried.

MEETING ADJOURNED AT 8:34 PM.

Tonya Vallance, Board Secretary

Ike Vallance, Chairman