

Regular Meeting 12-12-2022 1

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15  
APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Lonnie Fenton at 6:02 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, F. Eric Zahn, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance, Pateros Station Chief Kerry Heen, Brewster Station Chief Victor Vargas, Methow Station Chief Joe Kitzman, EMT-A Arthur Smyth, EMT Samantha Rains and Taylor Rains, and Alex Thomason

REMOTE ATTENDANCE BY PHONE OR COMPUTER: Commissioners Lonnie Fenton and Tim Baird

**Vice Chairman-** Eric/Tim moved and seconded to appoint Commissioner Chris Bailey as Vice Chairman. Motion carried.

***Consent Agenda***

**Board Consent Agenda**

Minutes 11/14/2022 regular meeting,

Vouchers 11-28-2022, 12-12-2022

Fire District

November 28, 2022 Financials amounting to \$661.01

November 28, 2022 Payroll amounting to \$7,738.44

December 12, 2022 Financials amounting to \$17,385.67

December 12, 2022 Payroll amounting to \$3,249.21

Ambulance

November 28, 2022 Financials amounting to \$7,215.72

November 28, 2022 Payroll amounting to \$16,001.43

December 12, 2022 Financials amounting to \$202,500.41

December 12, 2022 Payroll amounting to \$11,945.45

Lonnie/Tim moved and seconded to approve all items on the Board Consent Agenda. Motion carried unanimously.

SECRETARY REPORT: The November Secretary report was studied by Commissioners. Local loan transfer from General to Bond was completed to allow for payment at the Treasurers office for Local loan payment due December 01, 2022.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported VIN numbers were received for the new truck Chassis.

District Chief asked for permission to look for a replacement for the command rig.

Discussion was held. Commissioners directed Chief Vallance to find out what R&M issues are and what repair costs would be and check to see what trade-in value would be when looking for a replacement.

DNR COOP engine seasonal hire was discussed. Seasonal hire employment ad will be listed after the New Year.

SOP/SOG COMMITTEE REPORT: The committee will meet after the New Year to discuss SOP online training courses and any reimbursements for online classes.

PATEROS REPORT: Chief Kerry Heen reported firefighters responded to 2 activated fire alarm and 2 MVA incidents. Firefighters completed extrication, structure training with ropes. Assistant Chief Coffman engaged in a local effort to work with other agencies and assist local families with holiday gifts donation.

BREWSTER REPORT: Chief Victor Vargas reported firefighters responded to a dumpster fire, 4 assist calls, and 3 MVA incidents.

ROCKY BUTTE REPORT: Chief Sal Rodriguez was absent.

METHOW REPORT: Chief Joe Kitzman reported firefighters received 1 false alarm call. Firefighters completed Chimney Fire and EV training. Snow removal and the Okanogan County Snowplow to get down to the Methow Fire Station was discussed.

EMS DIRECTOR REPORT: Tonya reported a Fulltime EMT position has been filled. Employment ads are on WorkSource and the Districts Facebook page for the EMT positions and hope to fill another fulltime position or some part time applicants may be hired. The paid advertising the District listed in the Wenatchee World and Omak Chronicle did not receive any response.

Tonya introduced Samantha Rains (new hire), Taylor Rains, and Alex Thomason.

Alex Thomason was present to show interest in the Commissioner position that will be vacant at year end. Alex provided information about himself, fire training and interest he has that may benefit the District. Discussion was held.

Chief Kitzman spoke of his interest in the position as well.

Commissioners will appoint a new Commissioner at January meeting.

Life Flight membership fees increased to \$65 per member household. Discussion held. Commissioners approved the continued membership to be paid by the District at \$65 per member household.

Tonya reported the surplus sale closed out at approximately \$32,000. A check was received from the sale for everything except the ambulances.

The credit card accounts limits were discussed and an increase to District Chief and Tonya's card was requested.

**Resolution 08-2022** Credit card limit increase

Eric/Chris moved and seconded to approve resolution 08-2022 as presented. Motion carried unanimously.

The Chairman asked if there was any unfinished business or anyone else that would like to speak.

An 18–20-foot UTV trailer is needed now that the ambulance UTV has its tracks installed. A double axle or enclosed trailer is wanted.

MEETING ADJOURNED AT 6:40 PM.