

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15
APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:00 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman, Pateros Station Chief Keith Zweigle, Rocky Butte Station Captain Sal Rodriguez, Guests Helen and Addison Zahn, Erlandsen & Associates Kris Erlandsen and Dave Dormier

Consent Agenda

Board Consent Agenda

Minutes 01/08/18

Vouchers 01-22-18, 02-12-18

Fire District

Jan. 22, 2018 Financials amounting to \$5,842.87

Jan. 22, 2018 Payroll amounting to \$9,142.98

Feb. 12, 2018 Financials amounting to \$10,432.90

Feb. 12, 2018 Payroll amounting to \$7,484.12

Ambulance

Jan. 22, 2018 Financials amounting to \$61,823.13

Jan. 22, 2018 Payroll amounting to \$18,563.78

Feb. 12, 2018 Financials amounting to \$18,416.03

Feb. 12, 2018 Payroll amounting to \$21,976.51

Tim/Chris moved and seconded to approve all items on the Board Consent Agenda.
Motion carried.

SECRETARY REPORT:

The January Secretary report was studied by the Commissioners. Meeting packets were discussed. Meeting notice and agenda will continue to be mailed monthly. Other reports will be delivered to email and will be available at the meeting for review.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported AFG grant application has been submitted.

The volunteer appreciation dinner is scheduled for Friday, February 16, 2018. An invite was extended to Commissioners.

Firefighter special assignment shifts were discussed.

HMGP grant update was given. Kris Erlandsen and Dave Dormier presented a contract, budget and goals for each station generator. Erlandsen & Associates will be an integral part of the project including placing the project out for bid. An estimate for support services was provided in the amount of \$54,864. Discussion held.

Tim/Lonnie moved and seconded to enter into contract for project support services for generators for DOCFD15 Stations. Motion carried unanimously.

SOP/SOG COMMITTEE REPORT: Nothing to report.

PATEROS REPORT: Chief Keith Zweigle reported firefighters assisted Brewster with a few calls and have been doing maintenance on pumps and trucks.

METHOW REPORT: Chief Joe Kitzman reported E1531 is back in service and working good. Three non-incident (ghost calls) were received.

BREWSTER REPORT: Captain Victor Vargas was absent.

ROCKY BUTTE REPORT: Captain Sal Rodriguez reported firefighters completed vehicle maintenance, ladder training, trained in the Rocky Butte maze and continue to train with Brewster firefighters.

EMS DIRECTOR REPORT: Tonya reported AEMT classes are going well and will be finished May 4, 2018. EMT class will begin February 19, 2018 and will be completed May 30, 2018.

CDBG update was given. Tonya is working on admin close-out of the grant. Okanogan County will do the final public hearing late Summer 2018. Tonya is still working on certifying payrolls documentation.

Building update was given. Quotes for heat tapes for gutters were requested due to this wasn't included in original project bid.

A request for the remaining \$50,000 grant funds will be submitted to Department of Commerce after the close-out of the grant is closer. Approximately \$7000- \$8000 remains to be paid to the builder.

GEMT update was given. Tonya is working on transport data and Revenue data for Medicaid reports.

NEW/UNFINISHED BUSINESS:
MEETING ADJOURNED AT 8:15 PM.

Tonya Vallance, Board Secretary

Ike Vallance, Chairman