

Regular Meeting 11-14-2022 1

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15
APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Lonnie Fenton at 6:02 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Kris Erlandsen, Tim Baird and F. Eric Zahn, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance, Pateros Station Chief Kerry Heen, Brewster Station Chief Victor Vargas, Rocky Butte Station Chief Sal Rodriguez, Methow Station Chief Joe Kitzman and EMT-A Arthur Smyth

REMOTE ATTENDANCE BY PHONE OR COMPUTER: Commissioner Lonnie Fenton

Commissioner Erlandsen arrived at 6:04pm during the Secretary report.

Consent Agenda

Board Consent Agenda

Minutes 10/10/2022 regular meeting, 10/24/2022 special meeting

Vouchers 10-24-2022, 11-14-2022

Fire District

October 24, 2022 Financials amounting to \$10,150.60

October 24, 2022 Payroll amounting to \$13,099.91

November 14, 2022 Financials amounting to \$3,317.67

November 14, 2022 Payroll amounting to \$9,337.38

Ambulance

October 24, 2022 Financials amounting to \$6,842.15

October 24, 2022 Payroll amounting to \$16,862.47

November 14, 2022 Financials amounting to \$140,468.44

November 14, 2022 Payroll amounting to \$21,436.13

Lonnie/Eric moved and seconded to approve all items on the Board Consent Agenda. Motion carried unanimously.

SECRETARY REPORT: The October Secretary report was studied by Commissioners. Nothing extraordinary reported.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported all items listed in the Surplus Auction sold and have been paid for.

Apparatus update

True North Emergency doesn't expect delivery of Chassis until February 2023. Spartan will build the bodies and pumps in the interim. Delivery is expected to be March or April 2023. Discussion held.

SOP/SOG COMMITTEE REPORT: Nothing to report.

PATEROS REPORT: Chief Kerry Heen reported firefighters responded to 2 wildland calls, 2 MVA incidents and 2 activated fire alarm calls.

Firefighters took a Fire Engine to the school for Trunk or Treat activities.

R&M was completed on lighting at the Pateros Station.

Firefighters completed SCBA quarterly training, chimney fire training and located and cleared hydrants. Upcoming trainings include Extrication Rescue and maze training.

BREWSTER REPORT: Chief Victor Vargas firefighters responded to 1 MVA incident, a controlled burn call, 7 powerline related calls, 4 assist calls, and 3 false alarms.

Firefighters completed station and vehicle maintenance. Brush trucks were moved to winter storage. A controlled burn was scheduled but was not completed due to too much snow on the burn pile.

ROCKY BUTTE REPORT: Chief Sal Rodriguez reported firefighters responded to 2 MVA incidents, assisted Bridgeport, and had some false reports of illegal burning.

Firefighters completed vehicle maintenance and dugout a snowmobile for the Surplus disposition.

Firefighters continue training with Brewster.

METHOW REPORT: Chief Joe Kitzman reported firefighters completed structure fire, Pump ops and SCBA quarterly training. Firefighters completed weatherization at the station and stacked the trucks in the bay.

Firefighters responded to a lift assist before the storm.

EMS DIRECTOR REPORT: Tonya reported the new ambulance was back from Ford. Braun will be paying for the repairs. Discussion held.

The other new ambulance is in route for delivery to Braun and should be received by the District before year end.

COVID19 update was given.

Bridgeport EMS was reported to be out of service due to equipment failure. The District will be responding to all of Bridgeport EMS calls in the interim.

GEMT close out meeting was scheduled for 11/21/2022. New guidelines update was discussed.

Employee Interview update

Commissioners Kris Erlandsen and Chris Bailey were present during the interview of a new EMT. The position was offered and accepted with a start date to be in December.

Discussion held.

Annual Leave Cash out/carry over

Due to the reduced staffing levels for a good part of the year employees were unable to use their annual leave and approval for annual leave cash out/ carry over was requested.

Commissioners approved cash out/ or carry over of remaining annual leave and it is the employee's choice to cash out/carry over any to 2023. Motion carried unanimously.

Wage & Benefit 2023

Tim/Kris moved and seconded to approve the committee recommendations for wage and benefits 2023 for Exempt and non-represented employees. Motion carried unanimously.

Union represented employees are still in negotiations. No action at this time.

Acquisition and quote for new radios was discussed.

Commissioner Lonnie Fenton gave notice of his pending resignation. Chief Vallance thanked him for his 30+ years serving as a Fire Commissioner.

MEETING ADJOURNED AT 6:47 PM.

Kaylee Jensen, Board Secretary

Lonnie Fenton, Chairman