

Regular Meeting 11-09-2020 1

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15  
APPROVED MINUTES

Go To Meeting

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Commissioner Lonnie Fenton at 7:00 p.m.

REMOTE ATTENDANCE BY PHONE OR COMPUTER: Commissioners Chris Bailey, Lonnie Fenton, and Tim Baird, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman, and Brewster Station Chief Victor Vargas

**Public Hearing**

*Notification of the Public hearing was published in the Quad City Herald on October 28 and November 04, 2020.*

The meeting was open for a Public hearing at 7pm to discuss 2021 Fire and Ambulance Budgets. The preliminary budgets were discussed. Tax values included a 1% increase for Fire District General fund over the previous year. Chief Vallance reported the beginning fund balance was increased \$100,000 over the previous year due to funds are available and expenditures for contract employee, volunteer stipend, insurance and liabilities and machinery and equipment were increased on the expenditure allocation.

Ambulance Levy was passed in 2020 for collection at \$0.50/1000 to be collected beginning in 2021. Final assessed values have not been provided from Okanogan or Douglas County. The final budgets will be adjusted after final tax values are received. Other adjustments will be made providing any CRF funding from the Okanogan County. The final budget will be approved at a special meeting November 23, 2020 at 1pm. No public comment.

Supplemental Budgets 09-2020 and 10-2020 were discussed to appropriate additional revenue received during the current year to the expense fund for Fire District General and Ambulance accounts.

No public comment.

Commissioner Fenton announced end of the public hearing at approximately 7:10pm.

**Supplemental Budget Resolutions**

Tim/Chris moved and seconded to approve Resolution 09-2020 FD Supplemental budget. Motion carried.

Tim/Chris moved and seconded to approve Resolution 10-2020 AMB Supplemental budget. Motion carried.

***Consent Agenda***

**Board Consent Agenda**

Minutes 10/12/20 regular meeting, 10/22/2020 special meeting

Vouchers 10-26-20, 11-09-20

Fire District

October 26, 2020 Financials amounting to \$490.71

October 26, 2020 Payroll amounting to \$14,746.06

November 09, 2020 Financials amounting to \$4,119.85

November 09, 2020 Payroll amounting to \$5,710.53

Ambulance

October 26, 2020 Financials amounting to \$3,959.30

October 26, 2020 Payroll amounting to \$29,055.46

November 09, 2020 Financials amounting to \$43,296.29

November 09, 2020 Payroll amounting to \$11,994.13

Lonnie/Tim moved and seconded to approve all items on the Board Consent Agenda and vouchers as signed. Motion carried.

SECRETARY REPORT: The October Secretary report was studied by the Commissioners. Discussion held.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported firefighters participated in EVIP training and there was good volunteer participation.

An AFG grant application submitted for Extrication equipment was unsuccessful. Chief Vallance will use some of the funds appropriated in the Supplemental budget for equipment. Discussion held.

A grant was submitted for a DNR Phase 2 grant for equipment to sustain a water supply. The grant is a 50% matching grant if successful.

Chief Vallance submitted a request to DNR for a 2009 Chevy Kodiak surplus engine with tank, pump and motor.

Commissioner Baird asked how the hose testing went at Pateros. Chief Vallance reported it went well and the seasonal hire was able to get the Apparatus to Pateros for testing.

Brush trucks have been moved to winter storage.

Some small equipment will be acquired before the end of the year. Discussion held.

Chief Vallance toured a cargo container training site at Orondo Fire District. Discussion held. Chief Vallance has requested Station Chief Victor Vargas head a committee to look for a site and prepare a plan for the District to build a cargo container training site. An engineer will need to sign off on the plans.

SOP/SOG COMMITTEE REPORT: Nothing to report.

PATEROS REPORT: Nothing to report.

BREWSTER REPORT: Chief Victor Vargas reported firefighters responded to a few MVA incidents, a wildland fire call, and participated in search and rescue training, hose lays training, EVIP and have a vehicle maintenance schedule.

ROCKY BUTTE REPORT: Captain Sal Rodriguez was absent.

METHOW REPORT: Chief Joe Kitzman reported firefighters moved trucks into the fire hall and have everything winterized. Firefighters participated in EVIP training, pump training and completed SCBA quarterlies.  
Methow has been quiet with no calls to report.

EMS DIRECTOR REPORT: Tonya reported King County is no longer allowing other agencies to utilize their training materials. Tonya is working on an alternate plan for new training plan & materials that will be submitted to DOH for approval.

Ambulance will be able to utilize a few more drivers from the firefighter roster after they completed the EVIP training.

Tonya reported that her and the Secretary had been looking for any COVID relief the District could be eligible for and after new guidance was received in October 2020 and we confirmed eligibility with the Department of Commerce a CRF funding request was submitted to the Okanogan County Commissioners to cover payroll and supplies and equipment.

Tonya requested CRF support from the City of Brewster for a Lucas device. The request was granted, and the City will purchase a Lucas device for EMS. The cost was estimated to be about \$16,000 for this lifesaving equipment.

NEW/UNFINISHED BUSINESS: The 2021 final budget will be presented at a special meeting November 23, 2020 at 1pm.

Chris/Tim moved and seconded to approve a settlement agreement and allow Tonya to sign the agreement. Motion carried unanimously.

MEETING ADJOURNED AT 7:43 PM.

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Kaylee Jensen, Board Secretary

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Ike Vallance, Chairman