

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15

APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:05 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman, Brewster Station Chief Victor Vargas and Rocky Butte Station Captain Sal Rodriguez

Commissioner Zahn arrived at the meeting at 7:15 PM.

***Consent Agenda***

**Board Consent Agenda**

Minutes 3/11/19

Vouchers 3-25-19, 04-08-19, 04-22-19, 05-13-19

Fire District

March 25, 2019 Financials amounting to \$4,106.61

March 25, 2019 Payroll amounting to \$5,157.87

April 08, 2019 Financials amounting to \$21,569.05

April 08, 2019 Payroll amounting to \$3,620.87

April 22, 2019 Financials amounting to \$882.21

April 22, 2019 Payroll amounting to \$13,885.79

May 13, 2019 Financials amounting to \$7,531.46

May 13, 2019 Payroll amounting to \$2,984.64

Ambulance

March 25, 2019 Financials amounting to \$12,429.64

March 25, 2019 Payroll amounting to \$16,359.05

April 08, 2019 Financials amounting to \$5,367.86

April 08, 2019 Payroll amounting to \$11,418.56

April 22, 2019 Financials amounting to \$1,420.17

April 22, 2019 Payroll amounting to \$23,504.89

May 13, 2019 Financials amounting to \$41,870.27

May 13, 2019 Payroll amounting to \$10,813.50

Ike/Tim moved and seconded to approve all items on the Board Consent Agenda. Motion carried.

**SECRETARY REPORT:**

The March & April Secretary reports were studied by the Commissioners. Some corrections to deposits at the County were explained.

**DISTRICT FIRE CHIEF REPORT:** Chief Vallance reported the DNR Co-op truck agreement begins in June. Interviews for the Engine Boss position are being conducted. HAZMIT grant update was given. The final generator has been delivered and the last cost reimbursement request will be submitted after payment has been made.

Annexation of a few properties on the Bridgeport Bar were discussed. An annexation resolution will be presented to resubmit the properties to Douglas County.  
Recruit Class has finished training and a recruit class graduation/Special meeting is scheduled for Wednesday, May 22, 2019.

SOP/SOG COMMITTEE REPORT: A draft copy of the driver/operator portion was presented. Discussion held.

PATEROS REPORT: Chief Keith Zweigle was absent due to response to an MVA incident.

METHOW REPORT: Chief Joe Kitzman reported Methow was quiet with the exception of a Mother's Day birth along SR 153. Firefighters completed urban interface, hose lays, extrication and wildland training.

BREWSTER REPORT: Captain Victor Vargas reported firefighters responded to a structure fire, five brush fires, and two MVA incidents. Discussion held. Firefighters completed some trainings and R&M was completed on a brush truck.

ROCKY BUTTE REPORT: Captain Sal Rodriguez reported call-wise Rocky Butte was quiet with no calls received for the past two months. Firefighters participated in wildland and controlled burn training.

A few homeowners approached the Fire District about burning their brush piles. Rocky Butte is up to 8 volunteers on their roster.

EMS DIRECTOR REPORT: Tonya reported an employee is retiring at the end of the month and advertisement for the position has been placed with Work Source and the District website.

The District received the GEMT 2017 cost analysis report. Discussion held. Tonya explained a resolution will need to be signed to refund the payments previously received from Medicaid so they can turn around and give us the money back from the GEMT program along with the rest of the cost reimbursement.

**Resolution 03-2019 Bad Debt**

Tim/Lonnie moved and seconded a motion to send to collections and write-off bad debt in the amount of \$29,569.54. Motion carried.

**Resolution 04-2019 Refund to private**

Lonnie/Eric moved and seconded a motion to approve a refund in the amount of \$149.70. Motion carried.

NEW/UNFINISHED BUSINESS:  
MEETING ADJOURNED AT 8:19 PM.