

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15

APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:00 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman, Pateros Station Chief Keith Zweigle, Brewster Station Chief Victor Vargas and Rocky Butte Station Captain Sal Rodriguez

Commissioner Fenton arrived at the meeting at 7:03 PM and Commissioner Zahn arrived at 7:10 PM.

Public Hearing

Notification of the Public hearing was published in the Quad City Herald on June 27 and July 04, 2019.

The meeting was open for a Public hearing. The purpose of the public hearing was to let the public know the District will seek USDA rural development funding for replacing District Equipment. Tonya provided a list of items that will be submitted for USDA funding.

No public comment.

Chairman Ike Vallance announced end of the public hearing at 7:15pm.

Consent Agenda

Board Consent Agenda

Minutes 6/10/19,

Vouchers 06-24-19, 07-08-19

Fire District

June 24, 2019 Financials amounting to \$4,910.65

June 24, 2019 Payroll amounting to \$8,499.96

July 08, 2019 Financials amounting to \$4,337.92

July 08, 2019 Payroll amounting to \$4,814.50

Ambulance

June 24, 2019 Financials amounting to \$1,055.70

June 24, 2019 Payroll amounting to \$19,197.34

July 08, 2019 Financials amounting to \$2,385.26

July 08, 2019 Payroll amounting to \$9,971.28

Ike/Lonnie moved and seconded to approve all items on the Board Consent Agenda.

Motion carried.

SECRETARY REPORT:

The June Secretary reports was studied by the Commissioners. Information was provided to Commissioners for required OPMA and basic records training presentations available online at the Washington State Attorney General's office website.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported the EF Recovery resolution passed in 2017 needed to be resent due to a glitch with the receiving end when paperwork was submitted before. An overview of the EF Recovery program was given.

The District will send notice to a few property owners in Douglas County after new legislation regarding annexation begins July 28, 2019.

The development of 3 On-call Volunteer Firefighter positions was discussed. A draft position description will be provided to Commissioners at a later date.

The DNR Co-op truck responded to Oroville for a 3 day assignment.

Resolution 07-2019 Surplus Equipment

Tim/Chris moved and seconded to approve the surplus sale of excess equipment. Motion carried unanimously.

Chief Vallance requested to use the proceeds of the surplus sale for a high pressure mobile SCBA fill station. Commissioners approved the request.

SOP/SOG COMMITTEE REPORT: Some interest has been expressed for driver/operator duty.

PATEROS REPORT: Chief Keith Zweigle reported firefighters responded to 4 MVA incidents and assisted Brewster with an abandoned vehicle fire. The District was toned to a wildland grass fire call in the Lakeshore Park which was started by discarded fireworks in the trash bin.

A few new recruits were discussed.

Firefighters completed SCBA MSA refresher training.

A brush truck was on-site at Alta Lake for an approved private fireworks show.

Pateros firefighters attended 4th of July parades at Methow and Brewster.

METHOW REPORT: Chief Joe Kitzman reported firefighters completed wildland, SCBA training and completed hall maintenance.

An ATV rollover accident was reported. District Chief Vallance was in the area and first on scene.

Methow 4th of July parade was well attended. Discussion held.

BREWSTER REPORT: Chief Victor Vargas reported firefighters completed quarterly training, pump ops training and practiced with the new Air packs.

Firefighters responded to 5 MVA incidents and a vehicle fire. A wildland fire was reported, but no fire was located, only smoke was visible out on the reservation.

ROCKY BUTTE REPORT: Captain Sal Rodriguez reported firefighters responded to an illegal burn at a residence. The homeowner was unaware of the burn ban in effect.

Firefighters continue training with Brewster firefighters.

Other training received included a Life Flight training and a Red Card Certified Class for smoke alarm installation sponsored by the Pateros Recovery Group and Red Cross.

EMS DIRECTOR REPORT: Tonya reported the District is participating in a program sponsored through North Central Emergency Care Council. Employees received CAD training at no cost and the District receives compensation for participation. Discussion held.

Tonya reported an unofficial verbal acceptance of the job offer for the open EMT position has been given. Other applicants will be notified after written confirmation has been received.

NEW/UNFINISHED BUSINESS: A copy of the policy book was given to all Commissioners. A committee will meet to review each policy and consider any updates that may need to be done. The policy book was last reviewed and updated in 2014 and is to be reviewed and updated as needed or every 5 years.

Chief Vallance reported Okanogan County Commissioners will meet July 9, 2019. A decision will be announced whether to include the Emergency Communications sales tax initiative on the ballot and they have invited agencies to attend the meeting.

MEETING ADJOURNED AT 8:30 PM.

Kaylee Jensen, Board Secretary

Ike Vallance, Chairman