

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15

APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:01 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman, Pateros Station Chief Keith Zweigle, Brewster Station Chief Victor Vargas and Rocky Butte Station Captain Sal Rodriguez and guest Helen Zahn

Insurance was added to the agenda under District Chief report.
Commissioner Fenton arrived at the meeting at 7:19 p.m. during 5 year plan discussion.

Consent Agenda

Board Consent Agenda

Minutes 8/12/19,

Vouchers 08-26-19, 09-09-19

Fire District

August 26, 2019 Financials amounting to \$1,645.95

August 26, 2019 Payroll amounting to \$7,095.67

September 09, 2019 Financials amounting to \$11,111.11

September 09, 2019 Payroll amounting to \$5,069.64

Ambulance

August 26, 2019 Financials amounting to \$2,640.54

August 26, 2019 Payroll amounting to \$13,838.25

September 09, 2019 Financials amounting to \$12,503.11

September 09, 2019 Payroll amounting to \$10,585.89

Ike/Tim moved and seconded to approve all items on the Board Consent Agenda. Motion carried.

SECRETARY REPORT:

The August Secretary report was not available due to delay of Okanogan County reports. The report will be emailed when available.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported insurance broker agreement with Trask Insurance was up for renewal. Discussion held.

Tim/Chris moved and seconded to approve entering into contract with Trask Insurance. Motion Carried.

E1521 pump issues were reported. Chelan 7 Mechanic came out and diagnosed the issue and a part was ordered that may fix the issue.

A 5 year plan document was provided for review. Discussion held. Replacement of E1521 and E1511 were high priority more immediate needs and funding options will be discussed further to have a plan for replacement within 6 to 8 months.

SOP/SOG COMMITTEE REPORT: Nothing to report.

PATEROS REPORT: Chief Keith Zweigle reported Pateros has been busy. Firefighters responded to 2 MVA, 5 or 6 wildland fires, a structure fire on SR 153, a lift assist and provided mutual aid to Chelan 7 on Washington Creek structure fire.

Training included Fire Hydrant and propane tanks and a tour of the hotel.

Maintenance is ongoing and R&M on B1511 was reported.

Upcoming District training includes SCBA quarterlies and firefighters will train at the Rocky Butte maze.

METHOW REPORT: Chief Joe Kitzman reported firefighters responded to a pump house fire turned wildland fire, an MVA, and a motorcycle wreck.

Firefighters participated in training for Pump ops, hose lays, and Tender operation.

BREWSTER REPORT: Chief Victor Vargas reported firefighters responded to 3 wildland fires, 2 vehicle fires, a forklift fire, and 5 false alarms at the new middle school.

Firefighters completed Pump ops and hose lays training with Brewster firefighters and attended electrical substation training along with Pateros firefighters.

R&M 1521 was discussed.

ROCKY BUTTE REPORT: Captain Sal Rodriguez reported firefighters responded to a power pole fire.

Firefighters completed training along with Brewster and Pateros firefighters.

EMS DIRECTOR REPORT: Tonya reported a USDA compliancy check was in progress for the last grant the District received from them. The compliancy check must be done before new funding application can move forward.

The new Billing & Collections Contract for the new billing company was reviewed.

Tim/Eric moved and seconded to approve the Billing & Collections Contract. Motion carried.

GEMT update was given.

Policy update is ongoing and attorney will review prior to any changes being brought to the board for board approval.

Tonya reported employees had the opportunity to meet with Department of Retirement representative Jim Mendoza to discuss their retirement accounts. The employer matching deferred comp contributions encourages employees to save for retirement.

NEW/UNFINISHED BUSINESS:

MEETING ADJOURNED AT 8:23PM.

Kaylee Jensen, Board Secretary

Ike Vallance, Chairman