

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15

APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:00 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, Secretary Kaylee Jensen. EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman, Pateros Station Chief Keith Zweigle, Brewster Station Chief Victor Vargas, Rocky Butte Station Captain Sal Rodriguez, Firefighters Rusty Jensen and Bruce Henne, Guests Helen Zahn and Erlandsen & Associates Kris Erlandsen

***Consent Agenda***

**Board Consent Agenda**

Minutes 04/09/18

Vouchers 04-23-18, 05-14-18

Fire District

Apr. 23, 2018 Financials amounting to \$6,198.96

Apr. 23, 2018 Payroll amounting to \$3,712.14

May 14, 2018 Financials amounting to \$6,963.30

May 14, 2018 Payroll amounting to \$2,981.65

Ambulance

Apr. 23, 2018 Financials amounting to \$9,244.83

Apr. 23, 2018 Payroll amounting to \$16,031.30

May 14, 2018 Financials amounting to \$41,727.09

May 14, 2018 Payroll amounting to \$10,720.54

Ike/Tim moved and seconded to approve all items on the Board Consent Agenda. Motion carried.

**SECRETARY REPORT:**

The April Secretary report was studied by the Commissioners. Communications from Enduris was discussed. Enduris annual report was available for review.

**DISTRICT FIRE CHIEF REPORT:** Chief Vallance reported recruit class has been completed. Discussion held. A special meeting will be held May 22, 2018 at Ambulance hall at 7pm for recruit class graduation.

DNR Coop engine contract was presented. Advertisements for a seasonal hire will be placed this week for the position.

Tim/Eric moved and seconded to approve the DNR agreement and authorized the District Chief to sign the contract. Motion carried.

WSRB rating classification remained the same. Some Bridgeport Bar area residents should now qualify as a 7 with the water availability and hydrant now available. Property owners can request a copy of the letter to provide to their insurance carrier.

Dispatch fees were discussed.

Erlandsen & Associates Kris Erlandsen presented a copy of the generator grant plans. Discussion held.

Lonnie/Tim moved and seconded to put the project out for bid. Motion carried unanimously.

SOP/SOG COMMITTEE REPORT: Nothing to report.

PATEROS REPORT: Chief Keith Zweigle reported firefighters responded to a few wildland fire calls. SCBA quarterly training was completed.

METHOW REPORT: Chief Joe Kitzman reported firefighters completed an LCS class.

BREWSTER REPORT: Captain Victor Vargas reported firefighters responded to a few brush fires, MVA's, and to a commercial building with a heater malfunction causing smoke to be present. Firefighter trainings were discussed.

ROCKY BUTTE REPORT: Captain Sal Rodriguez reported firefighters responded to a wildland fire call and a MVA incident. Firefighters completed vehicle maintenance.

EMS DIRECTOR REPORT: Tonya reported CDBG is still ongoing and we will begin preparing everything for the Audit and closeout of the grant.

GEMT update was given. Discussion held.

AEMT students completed National Practical test. End of course exam was scheduled for Tuesday, May 15, 2018. Discussion held.

NEW/UNFINISHED BUSINESS:

MEETING ADJOURNED AT 8:03 PM.

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Tonya Vallance, Board Secretary

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Ike Vallance, Chairman