

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15

APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:00 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance, Pateros Station Chief Keith Zweigle, Brewster Station Chief Victor Vargas and Rocky Butte Station Captain Sal Rodriguez

Commissioner Zahn arrived at the meeting at 8:35 PM and joined the Executive session that was in progress.

Public Budget Hearing

Notification of the Public hearing was published in the Quad City Herald on May 30 and June 06, 2019.

The meeting was open for a Public hearing to discuss a Supplementary Budget Appropriation to Fire District current year budget.

No public comment.

Chairman Ike Vallance announced end of the public hearing at 7:07pm.

Resolution 06-2019 Supplemental budget

Tim/Chris moved and seconded to approve the supplemental budget. Motion carried.

Consent Agenda

Board Consent Agenda

Minutes 5/13/19, 5/22/19

Vouchers 05-27-19, 06-10-19

Fire District

May 27, 2019 Financials amounting to \$59,470.74

May 27, 2019 Payroll amounting to \$4,822.88

June 10, 2019 Financials amounting to \$10,045.03

June 10, 2019 Payroll amounting to \$3,233.24

Ambulance

May 27, 2019 Financials amounting to \$2,567.62

May 27, 2019 Payroll amounting to \$15,546.47

June 10, 2019 Financials amounting to \$5,871.38

June 10, 2019 Payroll amounting to \$13,765.64

Ike/Lonnie moved and seconded to approve all items on the Board Consent Agenda. Motion carried.

SECRETARY REPORT:

The May Secretary reports was studied by the Commissioners.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported the Seasonal Coop truck Engine Lead position has been filled. Discussion held.

Future strategies for volunteer recruitment including adding firefighter on call positions was discussed.

A letter was presented for Commissioners to sign in support of Okanogan County Emergency Communications sales tax of .1% which was approved by the board in a regular meeting 3-11-2019.

Chief Vallance discussed building up the SCBA fill station to include a high pressure mobile air station.

A special request was presented in regards to a District Volunteer Firefighter is getting married and requested a District Fire truck escort him and his bride away from the Church. Commissioners approved the request.

SOP/SOG COMMITTEE REPORT: A revision to the SOP was added to ensure the driver will be required to complete the next District recruit class.

Tim/Lonnie moved and seconded to adopt the Driver Operator/SOP guidelines with the revision. Motion carried unanimously.

PATEROS REPORT: Chief Keith Zweigle reported firefighters responded to two MVA incidents and one wildland call. An activated fire alarm callout was cancelled while in route.

Firefighters completed training including a wildland refresher class, HAZMIT awareness, SCBA, Extrication and some tabletop exercises since the last report.

Memorial Day Veterans Flags were put up and taken down.

Firefighters completed cleanup detail at the boat launch.

METHOW REPORT: Chief Joe Kitzman was absent. A report was given to Chief Vallance to relay.

Firefighters responded to a non-injury MVA incident with vehicle off the road.

A call was received for wildland fire which turned out to be a controlled burn. No Methow Firefighters were available at the time and District Chief Vallance responded to the scene.

T1531 tire replacement was completed.

A property line adjustment and a piece of land owned by the Pateros School District was discussed. Chief Vallance is going to talk to the school again about the property.

Methow will host their annual 4th of July Celebration and Parade at noon Thursday, July 4, 2019 and all were invited to attend.

BREWSTER REPORT: Chief Victor Vargas reported firefighters responded to two MVA incidents, a power pole fire, a helicopter crash and two controlled burns on Bridgeport Bar. Douglas County Burn Ban is in effect as of June 1, 2019.

Firefighters completed wildland pack test and will be doing SCBA quarterlies this Thursday.

ROCKY BUTTE REPORT: Captain Sal Rodriguez reported firefighters responded to two controlled burns. A property owner was burning weeds and ended up burning an area around the home about 30 feet in size before it was put out with a District truck.

Firefighters completed wildland pack test and did maintenance with Brewster firefighters on trucks.

EMS DIRECTOR REPORT: Tonya reported applications have been received for the open EMT position.

An alternate EMS billing service was discussed. Tonya requested approval to send EMS Billing, Inc. a letter/60 day notice discontinuing our contract and approval to enter into contract with System Design for billing. Commissioners supported the request and gave approval to move forward with the transition.

GEMT update was given.

USDA Rural Development Grant/Loan funding for apparatus/equipment was discussed. Tim/Chris moved and seconded to allow the EMS Director or District Chief to sign the USDA rural development application paperwork. Motion carried.

NEW/UNFINISHED BUSINESS:

EXECUTIVE SESSION: The Commissioners, Tonya Vallance and legal counsel present by speakerphone went into Executive Session (RCW 42.30.110 (i) with a probable ending time of 20 minutes to discuss litigation at 8:20pm. The Chairman extended the session 20 minutes. The commissioners came out of Executive Session at 9:00PM. No action was taken.

MEETING ADJOURNED AT 9:00 PM.

Kaylee Jensen, Board Secretary

Ike Vallance, Chairman