

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15
APPROVED MINUTES

Ambulance Hall

Brewster, WA

A special meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:00 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman, Pateros Station Chief Keith Zweigle, Brewster Station Chief Victor Vargas and Rocky Butte Station Captain Sal Rodriguez and guest Helen Zahn

Public Hearing

Notification of the Public hearing was published in the Quad City Herald on October 31 and November 07, 2019.

The meeting was open for a Public hearing at 7pm to discuss 2020 Fire and Ambulance Budgets. The preliminary budgets were presented. Ambulance preliminary budget was balanced and not expected to change. Fire District expenditures will need to be adjusted to balance. Tax values included a 1% increase over the previous year plus new construction and utility estimate. Discussion held.

The final budget will be approved at a special meeting at Ambulance hall November 18, 2019 at 6pm. No public comment.

Chairman Ike Vallance announced end of the public hearing at 7:20pm.

Commissioner Baird arrived at 7:25pm after consent agenda was approved.

Consent Agenda

Board Consent Agenda

Minutes 10/14/19, 10/28/19

Vouchers 10-28-19, 11-11-19

Fire District

October 28, 2019 Financials amounting to \$1,157.18

October 28, 2019 Payroll amounting to \$17,975.85

November 11, 2019 Financials amounting to \$15,117.34

November 11, 2019 Payroll amounting to \$3,321.80

Ambulance

October 28, 2019 Financials amounting to \$2,952.00

October 28, 2019 Payroll amounting to \$24,777.80

November 11, 2019 Financials amounting to \$37,486.28

November 11, 2019 Payroll amounting to \$10,552.04

Ike/Lonnie moved and seconded to approve all items on the Board Consent Agenda.
Motion carried.

SECRETARY REPORT: The October Secretary reports was studied by the Commissioners. The Secretary reported funds were transferred to the County for a few uncashed checks off of the closed bank account.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported a resolution was ready to be signed to annex the Douglas County property discussed at a public hearing last month.
Resolution 11-2019 Annexation

Tim/Eric moved and seconded to approve the 11-2019 annexation resolution. Motion carried.

SOP/SOG COMMITTEE REPORT: Chief Victor Vargas reported the committee is scheduling a meeting. They have some items they are working on and they will bring back to the board at a later meeting.

PATEROS REPORT: Chief Keith Zweigle firefighters responded to one MVA, two fire alarm calls at Harmony House, and a vehicle fire call at Brewster which was cancelled. R&M B1511 low beam was replaced. Trainings included hydrants and a hydraulic water training.

METHOW REPORT: Chief Joe Kitzman reported firefighters provided one EMS assist. Training included extrication and tools. Firefighters have been winterizing the station and Tenders and putting the brush trucks away.

BREWSTER REPORT: Chief Victor Vargas reported firefighters responded to three MVA, two vehicle fires, four calls for controlled burns, and a structure fire call on Halloween that ended up being someone testing a fog machine. Open house was a success with a lot of people attending. Firefighters trained at Rocky Butte maze.

ROCKY BUTTE REPORT: Captain Sal Rodriguez reported firefighters responded to some controlled burn calls. Some residents were informed there is currently a burn ban in affect. Firefighters are still coordinating training with Brewster and provided assistance with the Open House event. Training included a mock structure response at the maze and firefighters practiced what they would tell dispatch regarding the mock scene.

EMS DIRECTOR REPORT: Tonya reported the wage and benefit committee had met for the 2020 budget year and had come up with some recommendations. Discussion held. The committee recommendations were studied by Commissioners.

Wage and Benefit 2020

Eric/Lonnie moved and seconded to approve the committee recommendations. Motion carried. Commissioner Vallance abstained a vote.

VEBA Employee Contribution vote

Lonnie/Eric moved and seconded to approve the two groups, Admin and hourly employees, a ballot vote for mandatory employee contributions to VEBA. Motion carried. Commissioner Vallance abstained a vote.

Medical Dental Plan Change vote

Tim/Chris moved and seconded to allow employees a ballot vote to add dental and/or change of the medical plan by a majority vote. Motion carried. Commissioner Vallance abstained a vote.

Resolution 12-2019 Refund

Tim/Lonnie moved and seconded a motion to approve a refund to Premera in the amount of \$163.01. Motion carried unanimously.

Annual Leave policy and Sick Leave policy was given to Commissioners to review. Vacation cash-outs will be done before the end of the year for some employees who will not be able to use all of their available time before year end. Discussion held.

NEW/UNFINISHED BUSINESS: The Chairman announced the special meeting to be held November 18, 2019 at 6:00PM at Ambulance hall. The meeting notice/agenda will include the budgets, levy's, resolutions and policy review/action.

MEETING ADJOURNED AT 8:21PM.

Kaylee Jensen, Board Secretary

Ike Vallance, Chairman