

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15

APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:00 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman, Pateros Station Chief Keith Zweigle, Brewster Station Chief Victor Vargas and Guest Helen Zahn

The Chairman added an Executive session to be held towards end of meeting to discuss potential legal litigation (RCW 42.30.110 (i)).

Consent Agenda

Board Consent Agenda

Minutes 11/12/18, 11/26/18

Vouchers 11-26-18, 12-10-18

Fire District

November 26, 2018 Financials amounting to \$54,521.93

November 26, 2018 Payroll amounting to \$4,957.47

December 10, 2018 Financials amounting to \$87,682.22

December 10, 2018 Payroll amounting to \$3,214.61

Ambulance

November 26, 2018 Financials amounting to \$1,718.18

November 26, 2018 Payroll amounting to \$14,320.55

December 10, 2018 Financials amounting to \$31,026.82

December 10, 2018 Payroll amounting to \$10,063.54

Ike/Tim moved and seconded to approve all items on the Board Consent Agenda. Motion carried.

SECRETARY REPORT:

The November Secretary report was studied by the Commissioners. The Treasurer office will be making a few corrections to place funds in correct account as noted on Secretary report.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported an agreement has been signed with Spokane Valley Fire Department to piggyback for 2017 AFG grant purchases including 34 MSA G1 SCBAs, spare bottles and 16 masks.

HMGP update was given.

DNR Coop Engine update was given. Chief Vallance met with DNR representatives to discuss 2019 DNR Coop agreement. Discussion held.

SOP/SOG COMMITTEE REPORT: Nothing to report.

PATEROS REPORT: Chief Keith Zweigle reported firefighters responded to a few MVA incidents and a few call outs to controlled burns. Firefighters trained at the Rocky Butte maze and completed Search & Rescue training. Upcoming trainings include pump ops & SCBA quarterlies.

METHOW REPORT: Chief Joe Kitzman reported firefighters have been doing SCBA training and participated with Pateros Station training at Rocky Butte maze. Firefighters responded to call outs for controlled burns.

BREWSTER REPORT: Captain Victor Vargas reported firefighters responded to several MVA's and a few wildland fire calls that turned out to be controlled burns. Firefighters have been doing R&M on trucks.

ROCKY BUTTE REPORT: Captain Sal Rodriguez was absent. Chief Vallance reported firefighters have been training with Brewster Station and completed routine maintenance. Firefighters responded to a few MVA's., E1541 was used in snow and the truck drove well and 4wheel drive worked well.

EMS DIRECTOR REPORT: Tonya reported the final payment to Halme Builders was included on the Financial voucher. The final phase for closeout of the project includes NOC Public works document filing which is ready to be filed.

CDBG update was given. The District received a letter from the Department of Commerce acknowledging all requirements have been completed and the grant contract has been closed.

A contract was signed after the District attorney reviewed it between Regency Harmony House for non-emergent transports.

A contract is in the works for ground transport for Life Flight when air-transport is grounded due to weather or anytime they are grounded. The District attorney will review the contract.

Wage & Benefits Discussion

Wages and benefits were discussed at the previous meeting, but no motion was made for approval, so Commissioners discussed wages and benefits including discussion of PTO versus the current benefit structure. Commissioner Tim Baird presented some possible PTO options and he will provide EMS director some samples of PTO and policies to possibly implement in the future. Discussion was held on policy handbook 2019 review & revisions.

Lonnie/Eric moved and seconded to approve the benefit committee 2019 wage & benefit recommendations as presented. Motion carried.

EXECUTIVE SESSION: The Commissioners, Tonya Vallance and legal counsel present by speakerphone went into Executive Session (RCW 42.30.110 (i)., with a probable ending time of 30 minutes to discuss potential legal litigation at 7:50pm. The Chairman extended the session 30 minutes. The commissioners came out of Executive Session at 8:50PM. No action was taken.

NEW/UNFINISHED BUSINESS:

MEETING ADJOURNED AT 8:50 PM.

Tonya Vallance, Board Secretary

Ike Vallance, Chairman