

Special Meeting 11-22-2021 1

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15
APPROVED MINUTES

Ambulance Hall

Brewster, WA

A special meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Lonnie Fenton at 1:00 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Lonnie Fenton, Chris Bailey, Kris Erlandsen, Secretary Kaylee Jensen, EMS Director Tonya Vallance, District Chief Bill Vallance and Methow Station Chief Joe Kitzman

REMOTE ATTENDANCE BY PHONE OR COMPUTER: Commissioner Tim Baird

Public Hearing

Notification of the Public hearing was published in the Quad City Herald on October 27 and November 03, 2021.

The meeting was open for a Public hearing at 1:00pm to discuss 2022 Fire and Ambulance Final Budgets. Chief Vallance provided a balanced budget for 2022. Discussion held. The Secretary reported the tax revenues was determined using the preliminary numbers available and adding the new construction plus 5% as recommended by the attorney. The attorney reviewed prior to the meeting, and all was good. Tonya presented Ambulance 2022 final budget with no changes from the preliminary. Discussion held. The public hearing closed at 1:16pm. No public comment.

2022 AMBULANCE & FIRE BUDGETS

Chief Vallance presented a budget of \$743,142 for the General Fund and Fire District Bond. Tonya presented a balanced budget \$899,653 for Ambulance. Discussion held.

BUDGETS APPROVAL:

Chris/Kris moved and seconded to approve the 2022 fire district budget. Motion carried. Chris/Kris moved and seconded to approve the 2022 Ambulance budget. Motion carried.

RESOLUTION 11-2021: Kris/Chris moved and seconded to approve resolution 11-2021 increasing the 2022 Fire District budget **1 Per Cent (\$3,563.00)** from 2021. Motion carried.

RESOLUTION 12-2021: Kris/Chris moved and seconded to approve resolution 12-2021 increasing the 2022 Ambulance budget **1 Per Cent (\$2,579.00)** from 2021. Motion carried.

Kris/Chris moved and seconded to approve Fire District Levy. Motion carried. In accordance with RCW 84.52.020 the Levy Certification for the Douglas Okanogan County Fire District #15 for the regular levy to be collected in 2022 is \$385,704.00. The excess Levy (Bond) is \$99,957.00.

Kris/Chris moved and seconded to approve Ambulance Levy. Motion carried. In accordance with RCW 84.52.020 the Levy Certification for the Douglas Okanogan County Ambulance for the regular levy to be collected in 2022 is \$279,272.00.

DISTRICT FIRE CHIEF REPORT: Chief Vallance reported the District will be responsible for some of the boundary adjustment fees for the deed and recording (estimate \$600) for Methow Station Land donation.

Wage & Benefit 2022

Tim/Chris moved and seconded to approve the committee recommendations for wage and benefits 2022. Motion carried.

DRS Audit update was given. The Secretary provided the amounts that will be paid for the employee and employer for the compensation related to COVID19 that is reportable as basic pay as approved by the employee committee and commissioners. The Secretary was still working with the Department of Retirement systems to complete the correction reports.

SAO data sharing agreement was discussed. The District attorney worked with the State Auditors office to revise the original agreement and has approved the revised agreement presented.

SAO data sharing agreement

Kris/Chris moved and seconded to approve the data sharing agreement and designated Lonnie Fenton as signer. Motion carried.

Chief Kitzman reported the loss of a firefighter and discussed the memorial events planned.

NEW/UNFINISHED BUSINESS: Tonya asked Commissioners to consider annual leave cash-out before year end due to being short staffed and the ongoing COVID19 pandemic, employees have been unable to utilize a lot of their annual leave. Discussion held. No action was taken at this time.

MEETING ADJOURNED AT 1:37 PM.

Kaylee Jensen, Board Secretary

Lonnie Fenton, Chairman