

DOUGLAS OKANOGAN COUNTY FIRE DISTRICT 15

APPROVED MINUTES

Ambulance Hall

Brewster, WA

A regular meeting of the Board of Commissioners of Douglas Okanogan County Fire District 15 was called to order by Chairman Ike Vallance at 7:00 p.m. at the Ambulance Hall.

IN ATTENDANCE: Commissioners Chris Bailey, Lonnie Fenton, Tim Baird, F. Eric Zahn and Ike Vallance, EMS Director Tonya Vallance, District Chief Bill Vallance, Methow Station Chief Joe Kitzman, Pateros Station Chief Keith Zweigle, Brewster Station Chief Victor Vargas, Rocky Butte Station Captain Sal Rodriguez and Guest Helen Zahn

***Consent Agenda***

**Board Consent Agenda**

Minutes 02/12/18

Vouchers 02-26-18, 03-12-18

Fire District

Feb. 26, 2018 Financials amounting to \$3,135.51

Feb. 26, 2018 Payroll amounting to \$4,271.11

Mar. 12, 2018 Financials amounting to \$6,537.06

Mar. 12, 2018 Payroll amounting to \$3,224.59

Ambulance

Feb. 26, 2018 Financials amounting to \$3,132.79

Feb. 26, 2018 Payroll amounting to \$15,838.43

Mar. 12, 2018 Financials amounting to \$16,629.28

Mar. 12, 2018 Payroll amounting to \$10,857.86

Ike/Tim moved and seconded to approve all items on the Board Consent Agenda. Motion carried.

**SECRETARY REPORT:**

The February Secretary report was studied by the Commissioners. PDC F1 forms were provided to Commissioners.

**DISTRICT FIRE CHIEF REPORT:** Chief Vallance reported recruit class is going well with 10 recruits in class.

Chief Vallance anticipated Equipment purchases including Cribbing Struts for the Rescue Rigs and another thermal imaging camera. Discussion held.

Chief Vallance took Erlandsen & Associates out to the stations where generators will be installed and they expect to put the project out to bid mid-April.

HMGP will visit station locations where generators will be located on March 20, 2018 WSRB rating bureau will be on-site March 20, 2018 to reevaluate the Fire District rating.

Chief Vallance met with DNR representatives to discuss the possibility of DNR Contract/COOP Engine. The truck would have 2 DNR employees and one District personnel on a seasonal basis. Chief Vallance will continue to work with DNR on a COOP Engine.

Chief Vallance presented DNR Mutual Response Agreement Contract. Tim/Chris moved and seconded to approve the agreement. Motion carried unanimously.

2017 RUNS, ETC: Chief Vallance presented a power point (including Call volume, apparatus, top responders, training participation, etc.) showing Fire and Ambulance 2017 year in review including comparison with past several years. The Fire District had 110 FIRE responses and EMS had 417 calls. Discussion held.

SOP/SOG COMMITTEE REPORT: Nothing to report.

PATEROS REPORT: Chief Keith Zweigle reported firefighters completed ladder training, SCBA quarterly make-ups and responded to a few calls.

METHOW REPORT: Chief Joe Kitzman reported Methow was quiet with no calls. Firefighters completed vehicle maintenance and watched a structure fire training video.

BREWSTER REPORT: Captain Victor Vargas reported firefighters responded to a few calls and had 3 MVA calls at the same time due to black ice. Firefighters had a search and rescue training in the old Rio Theatre building. Firefighters completed vehicle maintenance and SCBA Equipment inspections.

ROCKY BUTTE REPORT: Captain Sal Rodriguez reported firefighters responded to a hot water heater fire and a couple cancelled calls. Firefighters completed vehicle maintenance and training with Brewster.

EMS DIRECTOR REPORT: Tonya reported GEMT deadline for cost reports was extended to 4/30/2018. Tonya reported the State is currently making changes to dates that qualify and guidelines.

Tonya presented City of Brewster's firefighter pension issue and advised the Fire District will be responsible for making the make-up payment to BVFF after the City has issued the District the amount owed BVFF. Discussion held. Commissioners supported the process after Firefighter Dylan Gamble provided all the documentation.

CDBG update was given. Tonya is still working on the administration close-out and working to finish up certifying payrolls documentation.

NEW/UNFINISHED BUSINESS: Commissioner Baird reported he met with a City of Brewster committee for discussion on a few topics. The committee agreed it was of mutual benefit to sit down with the Fire District and Okanogan County Assessor office and discuss annexation again. Commissioner Baird will keep us posted when and where that meeting will be.

MEETING ADJOURNED AT 8:30 PM.

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Tonya Vallance, Board Secretary

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Ike Vallance, Chairman